

**SPECIAL MEETING OF THE BOARD OF EDUCATION**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, JULY 27, 2016**

**7:00 P.M.**

**AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

**PRIVATE:**

**AUTHORIZING EXECUTIVE SESSION**

**Date: July 27, 2016**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

  X   Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

**PUBLIC PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

**FINANCE:**

1. **Motion to approve the purchase of 270 Chrome Books (with a three (3) year extended warranty) plus cases and Google Management license from SHI in the amount of \$70,454.30 \$235.04 per unit:**

The following quotes were received:

Southern Computer Warehouse \$294.53 (1 year warranty)

Zones	\$275.73 (4 year warranty)
ETCSJ	\$286.40 (4 year warranty)
Dell	\$230.00 (3 year warranty)
Dell	\$213.00 (1 year warranty)
E Plus	\$216.95 (1 year warranty)
Troxell	\$356.80 (4 year warranty) State Contract A80996

As the cost per unit is more than 10% under state contract pricing, this purchase is being made without the use of the competitive bidding process.

**2. Motion to approve a three (3) year lease purchase agreement with U.S. bank Government Leasing and Financing, Inc. in the amount of \$78,609.16 at an interest rate of 2.1%.**

**PERSONNEL:** (All motions are upon Superintendent's recommendation.)

1. + Motion to create the following position effective September 1, 2016:
  - Part time classroom aide - Mansion Avenue School
  - 29.5 hours per week, not to include benefits
2. Motion to accept the letter of resignation from Gabriela Weiss, part time LDTC, effective retroactive to July 20, 2016.
3. **Motion to accept the letter of resignation from Jillian Hixon, high school math teacher, effective retroactive to July 27, 2016.**
4. **Motion to approve a medical leave of absence for Virginia Tappin, high school math teacher, effective September 1, 2016 through to at least September 30, 2016.**
- 5.+ Motion to approve Dana McGovern as full time tenure track teacher of grade six at Mansion Avenue School at Step 4, BA, \$52,000, effective September 1, 2016 through June 30, 2017, pending completion of all district and state requirements.
6. + Motion to approve Leah Brown as long term substitute teacher of the preschool at Haviland Avenue School at the Step 1, BA per diem rate of \$269.00, not to include benefits; time spent does not count towards tenure, effective September 1, 2016 through January 27, 2017, pending completion of all district and state requirements.
7. + Motion to approve Brenda Gifford as part time instructional assistant at Mansion Avenue School at Step 3, \$14.49 per hour, 29.5 hours per week, not to include benefits, effective September 1, 2016 through June 15, 2017 or the last day for students, pending completion of all district and state requirements.
8. + Motion to approve Dana Zipkin as part time instructional assistant at Mansion Avenue School at Step 3, \$14.49, 29.5 hours per week, not to include benefits, effective September 1, 2016 through June 15, 2017 or the last day for students, pending completion of all district and state requirements.
9. + Motion to approve Melani Borodziuk, current substitute secretary, as part time 10 month school secretary at the high school at step 2, 50%, \$15,709.00 per year, as per the AEA secretarial salary guide, four hours per day, five days per week, not to include benefits, effective September 1, 2016 through June 30, 2017, pending completion of all district and state requirements.
10. + Motion to approve Alicia Rotella as part time classroom aide at Mansion Avenue School at Step 3, \$14.49, 29.5 hours per week, not to include benefits, pending completion of all district and state requirements, effective September 1, 2016 through June 15, 2017 or the last day for students.
11. + Motion to approve Charlene Fitzmaurice as part time special education teacher at Mansion Avenue School at Step 4, BA, 87%, \$45,240.00, not to include benefits, effective September 1, 2016 through June 30, 2017, pending completion of all district and state requirements.
12. + **Motion to approve Bianca Berkowitz as long term substitute teacher in grade 4 at Mansion Avenue School at the Step 1, BA, per diem rate of \$269.00, not to include benefits; time spent does not**

**count towards tenure, effective September 1, 2016 through January 31, 2017, pending completion of all district and state requirements.**

13. Motion to modify the original approval (*June 22, 2016*) of Eric Carrera, high school aide, effective September 1, 2016, as follows:

Rescind: Approval of Tenured Contract at Step 5, \$18,000.00  
Approve: Approval of Non-Tenured Contract at Step 5, \$18,000.00

14. + Motion to approve retroactively the following afterschool activities staff:

Roberta Hanson            3<sup>rd</sup> and 4<sup>th</sup> grades afterschool choir            Effective March 7, 2016-May 24, 2016  
1 day per week, 1 hour per day  
\$30.00 per hour

Ralph Schiavo            Fitness Club            Effective March 7, 2016-May 26, 2016  
1 day per week, 1 hour per day  
\$30.00 per hour

15. Motion to rescind the following staff member to rewrite the science curriculum for grades 6 through 12 aligned to the Next Generation Science Standards (NGSS) as mandated by the New Jersey Department of Education:

Sebastian Marino            Honors Chemistry with Lab  
Sebastian Marino            Advanced Topics in Chemistry-Honors

16. Motion to approve the following staff member to rewrite the science curriculum for grades 6 through 12 aligned to the Next Generation Science Standards (NGSS) as mandated by the New Jersey Department of Education: (*Compensation: \$600 per curriculum as per the AEA negotiated agreement*)

Alvina LaCasse            Honors Chemistry with Lab  
Alvina LaCasse            Advanced Topics in Chemistry-Honors

17. Motion to approve up to 10 instructional staff members (TBD) for Co-teach training in August 2016, as follows:

*Up to 7 hours at the non-instructional rate of \$30.00 per hour, per staff member, as per the AEA negotiated agreement.*

**PUBLIC PARTICIPATION:** (Open Discussion)

**PRIVATE:** (Executive Session if Necessary)

**ADJOURNMENT**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.